



St Helen's After School Club Application Form

Name of Child: _____ Date of Birth: _____

Name of Parent/Carer: _____

Contact Number: _____

Known Medical Conditions/Allergies/Food Intolerances: _____

I understand and agree that:

- After School Club closes at 6pm each day and costs £10 per session which includes a hot snack OR you can book a session until 4.15pm at a cost of £4.50 which **does not** include a hot snack.
- Places will be offered on a first come, first served basis and it is my responsibility to book my child into After School Club via the School Gateway app.
- My child must be booked into After School Club via the School Gateway app by 12pm the day before I require it.
- After School Club must be paid via the School Gateway app.
- My child must be picked up by their parent. If it is another adult they need the pick up password, my child will not be released to anybody without the password or anybody under the age of 18 including older siblings.
- If I am late to collection after 4.15pm, I will be charged the additional £5.50.
- If I am late to collection after 6pm up until 6.30pm, I will be charged an additional £5, any collection after 6.30pm will follow our Attendance Policy.
- If I am late to collection after 6pm on five occasions in any 6-month period my child's place may be withdrawn and I will be invited to a meeting with a member of the senior leadership team.
- If my child's behaviour at After School Club becomes a cause of concern, I will be invited in for a meeting with a member of the senior leadership team and my child's place may be withdrawn.
- The After School Club occasionally use the Disney + channel as a treat for the children and give consent for my child to watch U and PG rated films or programmes as set out by the British Board of Film Classification.

In the event of an accident or sudden illness, I give consent for the member of staff in charge to agree to any medical intervention deemed necessary by medical professionals. I will ensure the school is always informed immediately of any change in emergency contact details for parents.

Signed: _____ Date: _____